

COVID-19 Health & Safety Policies & Procedures: Events

We are committed to the health and safety of our guests. We have made some temporary changes to how we conduct weddings and events in our facility to keep everyone safe and healthy. Cambridge Butterfly Conservatory is acting in accordance with The Government of Ontario's guidelines for Phase 3 reopening, as mandated by the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020.

- Masks are required by law for all attendees and guests. Masks or face coverings must be worn in a manner that covers the mouth, nose, and chin during any period while indoors.
- All wedding guests will be actively screened before entering the facility and will be required to sign an informed consent agreement.
- During the ceremony, the person performing the ceremony, and the couple getting married may remove their mask to walk down the aisle and exchange vows.
- Cambridge Butterfly Conservatory staff will wear face coverings at all times.
- During the reception, masks may be removed once seated and eating at their assigned seat, but must be worn while entering or exiting the reception area, and at all times when moving through the facility.
- All guests must remain seated at their assigned seat while eating or drinking.
- All food and beverage will only be served to the tables.
- Physical distancing of at least 6 ft. is required at all times with people outside of your household.
- For indoor ceremonies, a maximum of 50 guests are permitted (including the couple, the officiant, and any contracted vendors) as long as physical distancing requirements can be met.
- For indoor receptions, a maximum of 40 guests are permitted. This includes outside vendors (photographer, DJ, etc.), however venue staff are not required to be included in this number.
 - While we can accommodate wedding receptions for up to 40 guests, our Wedding & Event Team will determine capacity on a case-by-case basis, understanding that seating plans must ensure that guests are seated at an assigned seat, within their own household and that tables are adequately spaced to allow for proper physical distancing.

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- A proposed guest list must be sent to the Wedding & Event Team in advance and must specify households. Assigned seating is required to create a floor plan that allows for physical distancing.
- Contact information is required for all guests in attendance to ensure that contact tracing information is available, as advised by Public Health.
- Dancing is not permitted at wedding receptions, with the exception of ceremonial dances such as First Dance, Father-Daughter Dance, & Mother-Son Dance, as long as both parties are within the same household.
- Any guests showing cold or flu-like symptoms, that have been in contact with someone with COVID-19, or have travelled internationally within 14 days of the wedding date are asked to stay home.
- All current Public Health guidelines, including gathering size limits, must be followed
- If Cambridge Butterfly Conservatory is required to temporarily close by law or is unable to host events due to government restrictions, the wedding will be postponed to a later date, and payments towards the weddings will be transferred to the new wedding date.
- Cambridge Butterfly Conservatory requires that wedding clients share the COVID-19 Health & Safety Policies & Procedures with all guests in advance of the event date. For the most up-to-date guest policies, visit www.cambridgebutterfly.com/wedding-covid-guidelines/

Cambridge Butterfly Conservatory will be evaluating our Health & Safety Commitments on an ongoing basis. Please note: these policies are subject to change as the public health situation surrounding COVID-19 evolves.